

APPLICATION NO.

## APPLICATION FOR A COMPANY CARD

Mark the field that is compliant with your request:

- first application  
 renewal

Replacement of the card due to:

- loss  
 theft  
 incorrect functioning/damage

Replacement of the card due to change of:

- company data (*company, registered office, form*)  
 authorised person (*change of the person, change of personal data of the authorised person*)

Complete the application electronically using upper case letters, then print and sign it. Applications completed in lower case letters or by hand will be deemed incomplete and returned for completion.

### SIGNATURE OF THE AUTHORISED PERSON

The signature must be inside the edges of the box above and written in black ink.

### COMPANY DATA

Company or name and surname of the entrepreneur (*if they are a sole proprietor*)

Abbreviated name of the company (*written on the card*)

Registered office: Street

House number

Postal code

City/town

Registration number

ID for VAT

Legal representative (*name and surname*)

### DATA ABOUT THE AUTHORISED PERSON (card user)

Name

Surname

Gender  Male  Female

Desired language of tachograph printouts

Date of birth

D

M

Y

Place of birth

Country of birth

Nationality

Business address: Street

House number

Postal code

City/town

Country

Professional title

Number of the previous card (*not at the first application*)

Contact phone number

E-mail address

METHOD OF COLLECTING THE CARD:  in person  by mail to the business address  by mail to the company's registered address

### DATA ABOUT THE PAYER OF THE CARD (basis for issuing the invoice)

Name of the payer (company name or name of the natural person)

ID for VAT

Transfer the amount to the bank account no. 29000-0003262161 open at Unicredit Banka Slovenija d.d. (reference 00 \_\_\_\_\_ - "enter the payer's ID for VAT").

I hereby state that all information provided in the application is true, accurate and complete. I allow the card issuer to verify ex officio the accuracy and, when this is necessary, obtain data from the official records kept by administrative and other state authorities, local community authorities or holders of public authorities. I confirm that I am aware of the conditions for the issue and use of the tachograph card. I assume full material and criminal responsibility for my statements.

By signing this statement, I give my explicit consent to the implementation of all the tasks linked to the processing of data provided in the application for the issue of the card, and the data obtained from the official records, which also includes the right to store, organise, review, use and transfer this data during the validity of the issued card and after the expiry of its validity for as long as this is necessary for the attainment of the purpose for which it was collected, processed and stored.

I also give my explicit consent to the submission of personal data to the institutions, authorities and individuals who are entitled to its acquisition within the Republic of Slovenia and abroad on the basis of the law, particularly the authorities for issuing cards in any country within the framework of the AETR Agreement. I further state that I am aware of the fact that the data I submitted will be transferred within the Republic of Slovenia and forwarded abroad by means of electronic media.

City/town and date:

Signature of the legal representative:

Stamp:

**Attach the following documents (circle):**

- certificate on the entry in the Slovenian Business Register - AJPES (clients can obtain this certificate at [www.ajpes.si](http://www.ajpes.si))
- double-sided copy of the authorised person's personal identification document
- *proof of payment for the issue of the card (except when paying with cash at the card issuer's cash register)*
- copy of the official minutes or evidence on revocation - a revocation must include data on the card type and number; certificate of the request for revocation or a copy of the payment receipt (*in the event of loss or theft*) suffices as proof
- document proving the change of personal data (*if the card is being replaced due to a change of name, surname or address*)

**Notes:** Documents composed in a foreign language must be accompanied with a certified translation in Slovenian.

▶ **COMPLETE ONLY IF THE APPLICATION IS BEING FILED THROUGH AN AUTHORISED PERSON**

In the procedure of filing a request to acquire a company card, the legal representative may appoint an authorised person to represent them in this procedure.

The authorised person can be any person of legal age who has full legal capacity. The steps in the procedure taken by the authorised person within the limits of the powers have the same legal effect as if conducted by themselves.

**Data about the authorised person**

Name

Surname

Date of birth

D  M  Y

Place of birth

Country of birth

Permanent residence address: Street

House number

Postal code

City/town

Country

Type and number of the personal identification document:

Place and date of authorisation:

Signature of the authorisation provider  
(legal representative):

Signature of  
the authorised person:

The data collected with this form is necessary for the issuance of the company card in the authorised person's name. The card issuer is obliged to obtain the relevant data on the basis of the Act Regulating the Working Time and Compulsory Rest Periods of Mobile Workers and on Recording Equipment in Road Transport and Regulation (EU) No 165/2014. This data will be processed by our card management services and examined by supervisory authorities in accordance with the legislation. As per the Personal Data Protection Act, you have the right to access, copy, supplement, correct, block and delete personal data relating to you. Prior to the entry in the personal database, the personal data controller may verify the accuracy of personal data by examining a personal identification document or another relevant authentic instrument of a person to whom the data refers. When submitting the application for the issue of the card, you must also submit proof of payment for the issue of the card and the value added tax. If the card is not issued after a final decision resulting from the decision-making procedure on the issue of the card, the card issuer will return part of the sum defined in the rules on the price for the issue of digital tachograph cards within 15 days of the finality of this decision. The card issuer will also return the appertaining proportion of the value added tax. The return payment will be made to the bank account provided in your application.